

Ms C. Harris
Victorian Bushfire Appeal Fund
c/o Department of Human Services
Level 7, 50 Lonsdale Street
Melbourne Vic 3001

27 February 2015

Dear Ms Harris,

**Re: Reports prepared in accordance with the Trust Deed for Marysville and Triangle
Community Foundation**

On behalf of the Marysville and Triangle Community Foundation (MTCF) I am pleased to provide the following reports to the Department as required in clause 8 of the Trust Deed:

- (1) Report to the Department in accordance with clause 8.4 which includes the template report, the financial statement as required in clause 8.2 and the audit report as required in clause 8.3.
- (2) Information to be publicly available in accordance with 8.5 of the deed.

Clause 8.5(b) of the deed requires information to be *made available to the public either on the website of the Trust or in another form reasonably decided by the Trustee to any person seeking it.*

The audited statement and this report will be placed on the MTCF's website www.marysvilletrianglefoundation.org.au. Hard copies will be available at our office at Lot 5 Murchison Street Marysville or by request to the Executive Officer.

We would like to take this opportunity to update you on the progress of the Marysville and Triangle Community Foundation since the last report.

In addition to the three founding board members, five new board members were recruited and appointed in July 2013. A planning workshop was held commence the strategic planning process. This planning workshop was facilitated by an independent consultant (funded through a grant received from FRRR). The objective was to agree the Foundation's Vision and Mission Statements, document goals and articulate the strategic plan. After several reviews and iterations at board meetings, the Marysville and Triangle Community Foundation Strategic Plan was adopted in March 2014. A copy of the Strategic Plan is attached.

In late 2013 the Board began preparations to recruit and appoint an Executive Officer. A position description was prepared and advertising commenced in October 2013. A recruiting panel was appointed and consisted of one new board member, the Human Resources Manager from Murrindindi Shire Council and the Chair of the Kinglake Ranges Foundation. The successful applicant commenced in the position on 4 February 2014 in a part time capacity.

Office space at the rear of the Marysville Visitor Information Centre was negotiated with Murrindindi Shire Council and the lease was signed in February 2014.

The Executive Officer has been tasked with the responsibility of establishing and implementing key policies, meeting all governance requirements, the formulation of the Bushfire Recovery Fund grant program, managing subcommittees and supporting the board of directors. Whilst not launched in this reporting period, much of the work was undertaken to implement the Foundation's first grant round in September 2014. Nearly \$100,000 of grants has been distributed since then.

We are also actively involved in discussions with Berry Street and Nexus, not only in relation to the VBAF funded services that they provide, but also to work in partnership so that relationships are in place when they are working on their exit strategies from our community when their funding expires. We have connected in with other health service providers through the Murrindindi Shire Community Services Group.

In addition, we have worked hard and were successful in attracting funding from the sale of Marysville Central in 2014 and are currently working through the legal processes to establish this separate trust. The board of the Foundation is particularly interested to ensure that the organisation is sustainable and will be an active community resource after the VBAF funds have been expended.

The board of the Marysville and Triangle Community Foundation looks forward to continuing to deliver its vision of building a legacy for a vibrant, healthy and resilient future across the communities of Murrindindi.

If you would like to discuss the reports further, please contact the Executive Officer, Robyn Hill, on 0488 007 688.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Tony Thompson', with a horizontal line extending to the right.

Tony Thompson
Chair



Marysville and Triangle Community Foundation

Submission of reports as required by the Trust Deed for the Marysville and
Triangle Community Foundation

27 February 2015

8.4 Report to the Department

Incorporating 8.2 Financial statements and 8.3 Audit

Report to the Department

This report has been prepared in accordance with Clause 8.4 of the Trust deed for:
Marysville and Triangle Community Foundation

1. *Provide details as to how the income and capital of the trust have been invested and used in the Accounting Period (as defined in the trust deed).*

For the purposes of this report, the Accounting Period is 1st July 2013 to 30 June 2014.

The initial Settled Sum of \$10 was received from VBAF on 2 May 2013 and invested in a term deposit account at the Bendigo Bank, in accordance with clause 5.1 of the Trust Deed. The second amount of \$1,000,000 was received on 21 May 2013 and \$950,000 of this was invested in the initial term deposit account on 22 May 2013 for a period of six months. The term deposit account was with the Bendigo Bank and the best available rate through the community bank was sought and received.

As reported last year, \$50,000 of the initial \$1,000,000 was transferred to a cheque account to cover costs associated with the establishment and administration of the foundation.

The term deposit matured on 2 November 2013 and the amount of \$950,010 was reinvested for a further six months at the best available rate through the Bendigo Bank. The interest earned (\$18,042.94) was transferred to the cheque account.

The term deposit matured again on 2 May 2014 and the amount of \$950,010 was reinvested for a further six months at the best available rate through the Bendigo Bank. The interest earned (\$16,727.59) was transferred to the cheque account.

The attached financial report prepared by DMK Taxation and Business Solutions provides detailed information about how the funds have been used within this Accounting Period.

The two key grant payments that were made included:

- 1) Support for the Marysville 150 Ball

This event was held in November 2013 and was a celebration of Marysville's 150 year history. It was an open community event aimed at bringing together past and present community members to celebrate Marysville. The event brought the community together, particularly those who had left the area in the aftermath of the 2009 bushfires, in a positive social context.

The Foundation considered that this event was as an opportunity to launch its public profile. In a speech to the assembled community, the acting Chair announced the new MTCF board members, outlined the vision of the Foundation and provided an update on the recruitment of a new Executive Officer. Promotional material included banners at the entry to the gathering and data sheets to collect contact details for the Foundation's new mailing list were organised. The Foundation provided \$15000 sponsorship to assist with the event.

(2) Grant to Marysville and Triangle Community Foundation Limited

The Marysville and Triangle Community Foundation Limited applied to the Trust for an Executive Officer. The grant covered the period from 4 February 2014 to 30 June 2014. The grant amount was \$21,600 for the employment of a part time Executive Officer. The Marysville and Triangle Community Foundation Limited is the trustee of the Marysville and Triangle Community Foundation Trust. The role of the Executive Officer is to establish the community foundation and to support the board to achieve the foundation's objectives. There is significant amount of governance responsibilities in establishing and operating a community foundation and a dedicated resource is necessary as the board of directors operate in a voluntary capacity.

2. *Provide details of the steps that the Trustee has taken to seek applications from individuals, funds, authorities and institutions for payments of income and capital of the Trust Fund in the Accounting Period.*

For the purposes of this report, the Accounting Period is 1st July 2013 to 30 June 2014.

The Marysville and Triangle Community Foundation office was established in February 2014. Prior to that, the MTCF had been operated by directors acting in a volunteer capacity.

From February 2014, the Foundation was focussed on the establishment of the necessary policies and procedures in order to deliver its vision. One of the primary roles of the Executive Officer was to establish the Foundation's grants program. The grants program required the development of grants policies, application forms, training in the on line system (Smarty Grants) and the development of the customised Smarty Grants process. The launch of the first grant round commenced in September 2014.

The local community was been kept up to date on the progress of Foundation's activities as it moved towards the opening of the grant round, by regular updates in the local newspapers.

The grant program was not established during this accounting period, however, it was subsequently advertised in the Triangle News, the Alexandra Standard, the Yea Chronicle and the Mountain Monthly (operating in the Kinglake area).

This Report has been prepared by:

Name of Trustee Company: Marysville and Triangle Community Foundation

Contact person: Robyn Hill

Email address: robyn@marysvilletrianglefoundation.org.au

Postal address: PO Box 42, Marysville, Vic 3779

Report date: 27 February 2015

Signature:

Signature:

Director's Name:

Director's Name:

This form must be signed by two (2) Directors of the Trustee Company.

This report is to be submitted to the Department by 28 February each year until the Distribution Date (as defined in the trust deed).

Please ensure that the Financial statement, Audit and public report prepared in accordance with clause 8.2, 8.3 and 8.5 of the of the trust deed are attached to this report.

Completed Reports to be sent to:

The Victorian Bushfire Appeal Fund c/o the Department of Human Services

Level 7, 50 Lonsdale Street, Melbourne 3001

Email: Charmaine.harris@dhs.vic.gov.au

8.5 Information to be made publicly available

Marysville and Triangle Community Foundation Report on Funds dispersed from the Marysville and Triangle Community Foundation Trust

This Report details payments made from the Marysville and Triangle Community Foundation Trust, for the period from 1 July 2013 to 30 June 2014 and then each period of 12 months ending 30 June each year (Accounting Period).

Total capital of the Trust at the beginning of the Accounting Period (12 November 2012 to 30 June 2013)	\$1,000,011
Total capital of the Trust at the end of the Accounting Period (12 November 2012 to 30 June 2013)	\$1,003,276

Details of all payments made from the Marysville and Triangle Community Foundation Trust in the Accounting Period:

The major grant payments are detailed below.

Name of organisation or institution	Amount provided	Date payment provided	Municipal district benefit was provided in
Marysville and Triangle Community Foundation Limited	\$21,600	Fortnightly, February 2014 to June 2014.	Murrindindi Shire
Event Committee, Mystic Mountains Tourism	\$15,000	6 December 2013	Murrindindi Shire

Details of all other expenditure made during the Accounting Period:

Details of payment	Amount	Date of payment
<i>Please see attached financial reports.</i>		

Attachment 1: Financial Reports (1 July 2013 to 30 June 2014)

Attachment 2: Strategic Plan

Attachment 3: Press clips

Community foundation holds planning day

A STRATEGIC planning workshop was held last week by the Marysville and Triangle Community Foundation (MTCF) at the Marysville Community Centre.

The foundation, which has been established in response to community suggestion that \$1 million of Victorian Bushfire Appeal Fund (VBAF) monies be administered by a community based board to fund medium to long term community projects post the 2009 fires, will encompass the Murrindindi shire.

The day long workshop was attended by all directors including those recently nominated following a comprehensive selection process.

Susan Benedyka the managing director of the Regional Development Company (RDC) who has extensive experience in all aspects of planning, developing, and facilitating outcomes for rural communities, was chosen to guide the MTCF into the future.

Foundation members now have a clear understanding of the responsibilities and direction they need to take and the next meeting of the board will discuss a number of issues including board positions, sub committees, a web site and logo.

It is expected that by this meeting all the recently nominated directors will have been ratified and be able to be made known.

This week's Church Services

ANGLICAN

Alexandra: 9.30am Eucharist each Sunday
Fr Geoff Poliness, Priest in Charge.
Rectory 5772 1053
Bible study Tuesday evenings enquiries 5772 2185

CATHOLIC

St. Mary's Alexandra, 36 Nihil Street
St Matthew's Eildon, Saturday 6pm
St Mary's Alexandra, Sunday 9am
Sacred Heart Yea, Sunday 10.30am

RECONCILIATION

Saturdays:
10am at St Mary's Alexandra
5.40pm at St Matthew's Eildon
Fr Vincent Nguyen PP 5772 1167
School Principal Jo Brewer 5772-1500

UNITING CHURCH in Australia

St. Andrews, Alexandra
Alexandra 10am each Sunday
Keflock Lodge 2pm 4th Sunday
contact 5772 2266 or 5772 1620

OASIS COMMUNITY CHURCH

Loving God, Loving People, Loving Life
118 Grant Street, Alexandra
Contact: Ps Steven Turner
Ph: 0413 127 283
Meeting every Sunday @ 10am

MOUNT CATHEDRAL COMMUNITY BAPTIST CHURCH

Pastor Daniel and Mrs Jessica Kriss
Services 10am every Sunday
Taggart Hall
Bible Study at 2pm Monday
Phone 0400 282 536 or 5772 2695
www.mccbc.com.au

THE VINE -

Sunday 9.45am for a cuppa and 10.00am for service
Kids program during school term
(Senior Citizens building, Bayley Street, Alexandra)
Enquiries: Peter Geldart 5772 3294
Andrea Hall 5774 2077
The Vine is a Christian church of the Baptist Union of Victoria.

DISTRICT RAINFALL

Alexandra	18mm
Buxton	24mm
Eildon (AWS)	11mm
Lake Eildon	21mm
Taggart	23mm
Yarck	19mm
Yea	17mm

Above details for 7 days to 9am Monday

LAKE EILDON

Capacity as at 9am Monday	94.5%
Height above sea level this week	287.52m
Daily inflow	6000ML
Release	130ML
Metres below full supply	1.38m
Eildon Pondage	34.5%

CONTACT DETAILS

The Alexandra, Eildon and Marysville Standard
43 Grant Street / PO Box 5, Alexandra Vic 3714
Telephone: 03 5772 1002 Fax:

Forward the foundation

THE Marysville and Triangle Community Foundation (MTCF) has moved one step closer to opening for business with advertisements placed for an executive officer.

Following the 2009 bushfires, the Victorian Bushfire Appeal Fund (VBAF) raised \$395 million, including interest, with about 80 per cent of this allocated to individuals and families, and around 20 per cent assigned to community recovery projects.

Some unallocated funds remained, and community groups and individuals were invited to put forward proposals for the use of this money, with a public meeting held at Marysville in July, 2011.

A number of initiatives were presented, with a majority accepting the establishment of a community foundation to provide continued assistance for the rebuilding and recovery of the region.

The Marysville and Triangle Community Association (MTCA), which had taken on the role of the Community Recovery Committee (CRC) following its disbanding in June 2011, undertook the responsibility of bringing the foundation to fruition.

Working closely with VBAF the Marysville and Triangle Community Foundation (MTCF) was registered and is now established using \$1 million from the VBAF.

It aims to provide benefits not just for Marysville, but shire-wide, by delivering services, making grants and undertaking community leadership and partnership activities.

Chairperson of the MTCA Clive Clayton said recent advertising for members of the foundation board had been successful with a number of highly qualified and experienced people selected, but until the result of probity checks were declared they could not be appointed or identified. This was expected to be resolved within days.

"In anticipation of this and to be able to hit the ground running, the foundation is now advertising for an executive officer," Mr Clayton said.

"Foundation members are excited and keen to progress as soon as possible with building a legacy for a vibrant, healthy and resilient future across our communities. The executive officer will work closely with the board in achieving these goals."

The successful applicant will be based in Marysville and must be prepared to work outside of normal business hours when required.

SITUATIONS VACANT

Marysville and Triangle Community Foundation Inc

Executive Officer

Part time – 24 hours per week

The Marysville and Triangle Community Foundation Inc is a philanthropic organisation which enables local people to contribute to the long term benefit of our region by addressing local needs through grant making and encouraging philanthropy.

Our vision is that the Marysville and Triangle Community Foundation Inc build a legacy for a vibrant, healthy and resilient future across the communities of the Murrindindi shire.

A position has become available for an executive officer of the foundation.

The successful applicant will be based in Marysville and must be prepared to work outside of normal working hours when required. Following the successful completion of a three month probationary period terms and conditions may be re-negotiated.

A position description and remuneration schedule can be obtained by contacting the secretary, Tony Thompson at marytone1@bigpond.com or phone 0417 138 572.

Applications close Friday, October 25, 2013.

Logo help requested

THE Marysville and Triangle Community Foundation is looking for help in designing a logo to define their identity. The logo will be used on the Foundations website, and on all advertising and promotion material.

The Marysville and Triangle Community Foundation is a philanthropic organisation which enables local people to contribute to the long term benefit of the region by addressing local needs through grant making and encouraging philanthropy.

The Foundation was established, using money from the Victorian Bushfire Fund Appeal, as a result of overwhelming support from the community during a consultation process conducted to determine how remaining public donations should be used.

Robyn Hill, the executive officer of the Foundation said that an office had been leased at the Visitor Information Centre complex at Marysville and was now staffed.

“Our vision is to build a legacy for a vibrant,

healthy and resilient future across the communities of Murrindindi.

“We now need to start our communications and marketing campaign but before we can do that, we need to come up with a logo that reflects who we are,” Ms Hill said.

The competition is open to anyone with a connection to the Murrindindi Shire. Submissions are required by May 14 and are to be addressed to robyn@marysvilletrianglefoundation.org.au or PO Box 42, Marysville 3779.

The board of the Foundation will look at all submissions received and select the design that best reflects the vision and purpose of the Foundation.

“We are hoping to receive entries from students, professionals and other community members. The successful designer will be acknowledged on our website and will receive \$100 in a new Bendigo Bank account,” Ms Hill said.

Refer to the advertisement in this paper for more information.

